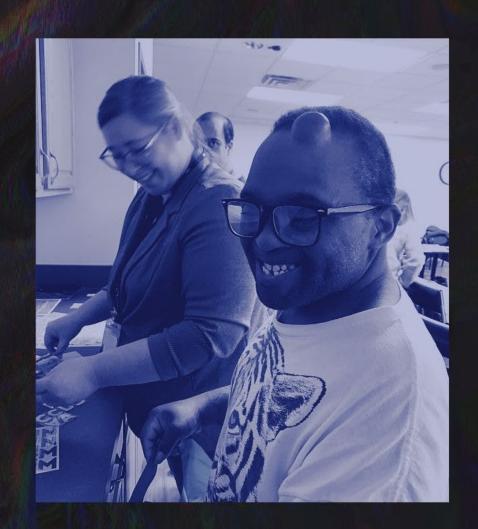


## On the Job with Rob

JANUARY 2024



### BUDGETING FOR SUCCESS

 Mileage reimbursement increased from \$0.655 to \$0.67.

## PREPARING FOR PERFORMANCE BASED CONTRACTING

 Submitting a grant to The Hope Foundation for the next stage of Enkompas BI for reporting.

### ENTERPRISE APPROACH

- Continuing to streamline med admin process.
- All electronic by March 1st.

#### SERVANT LEADERSHIP

 Theme of health & wellness throughout the winter months.







### Beating the Winter Blues - affects people of all ages

- Less sunshine
- Short days
- Weather temperatures- cold, snow, rain

#### Seasonal Affective Disorder Symptoms:

- depression
- sleep problems
- lethargy
- overeating
- irritability
- feeling down and unsociable



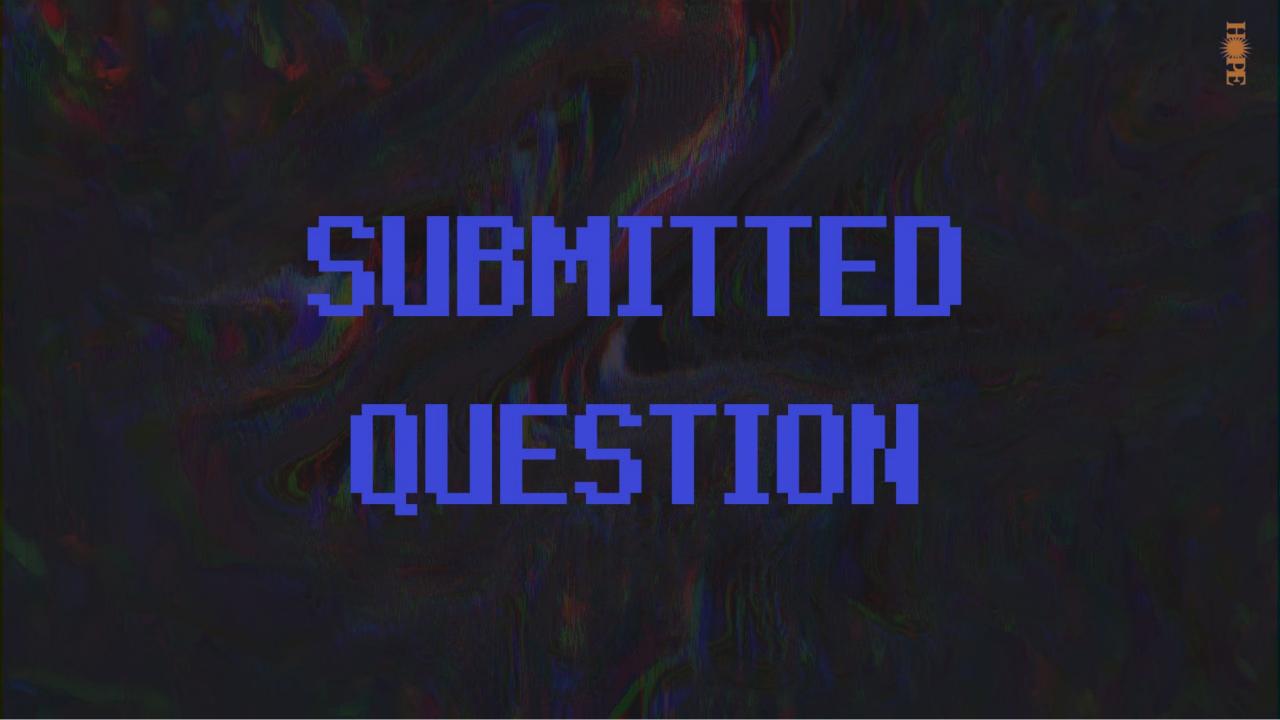
## Health & Wellness





### BEAT THE WINTER BLUES

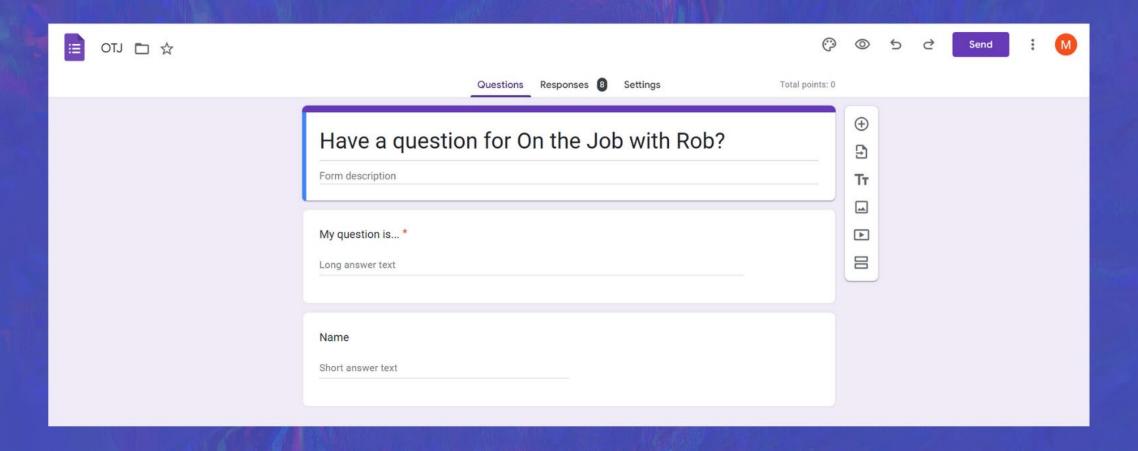
- Find something to do- Get online and research, look at newspaper
  - Local businesses have activities; schools,
     CAC, Family Farm, Bald Birds Trivia
- Keep Active
- Keep warm
- Eat healthy
- Light therapy
- Take up a new hobby
- Spend time with friends and family



## What's the increase, is there one?

Annual increase date is the March 22, 2024 pay date.





Submit other questions- https://forms.gle/hxB6eGfcoEnqKuEo9 Can be submitted anonymously or with your name/department





## **Masking Policy**

- A weekly Hope email regarding COVID County Risk Level is sent.
- Masking is NOT required in a County with Low (green) or Medium (orange)
   Community Risk Levels.
- Masking IS required in a County with High (red) Community Risk Levels.
- Test kits are available for Program teams
- PS & CHOICE Supervisors will distribute the test kits
- If first test is negative, retest in 5 days

Call Hope's Hotline (570-322-5973) with questions or concerns



- Your 2023 W-2 will be available to view, download and print in Criterion on 1/19/24.
- Step by step instructions have been emailed by Nicole Blank on 1/18/24 on how to access your W-2.
- As a reminder, W-2's will not be mailed this year.
- If you need any assistance retrieving your W-2 in Criterion, please contact Nicole Blank at 570-220-8405.
- HR Team Update- Hadyn Swartwood, HR Coordinator, will be moving on February 14th.



### UPCOMING HOPE FOUNDATION EVENTS









MAR 13 JUNE 8 JUNE 14 NOV 16



# Questions? Comments?

TALK TO US!

SUBMIT QUESTIONS

https://forms.gle/gULVtnM9ww7b7Z6H9